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Procedures for planning, elaboration, assessment and development of educational programs

Annex №9

Questionnaire to survey students in each semester

(Recommended form/ template)

Please answer the questions below sincerely and objectively.

In addition to general questions, the questionnaire consists of 3 sections. In the first part please evaluate the course, in the second part - the course lecturer, in the third part - the corresponding lecturer of seminar/ practical/ laboratory work.

Your feedback is very important to improve the teaching process. The poll is anonymous, don't enter your first and last name.

Program Level: _____

Faculty: _____

Course: _____

Program (Major): _____

Name of Study Discipline: _____

Name of lecturer of seminar/ practical/ laboratory work: _____

Training Course and Syllabus

Please rate each statement on a 5-point scale, where 1 is the minimum score and means that I completely disagree, and 5 is the maximum score – meaning - I completely agree. Please mark only one answer.

	I totally disagree	Disagree	Partially agree	Agree	Fully agree
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From the syllabus, I clearly understood the course objectives.	1	2	3	4	5
The course content (topics) helps to achieve the learning outcomes defined in the syllabus.	1	2	3	4	5
Structure and organization of Course (distribution of lectures and practical work) contributes to the achievement of learning outcomes defined in syllabus.	1	2	3	4	5
It is important, to study this course within the program.	1	2	3	4	5
The knowledge gained through the training course can be used in professional practice.	1	2	3	4	5
The hours allocated to the course are sufficient to cope with the learning material.	1	2	3	4	5
The course syllabus is clear and detailed.	1	2	3	4	5
The literature listed in the syllabus is available.	1	2	3	4	5
The literature indicated in the syllabus is relevant to the course, is not significantly outdated, and in a language that students understand.	1	2	3	4	5
Assessment (homework/midterm exam/inquiry/presentation) are in compliance with the objectives of the syllabus.	1	2	3	4	5

Assessment of lecturer

Please rate each statement on a 5-point scale, where 1 is the minimum score and it means, that it almost never happens, and 5 is the maximum score, meaning - it happens almost always. Please mark only one answer.

	Never	Almost never	Sometimes	Almost always	Always
The lecturer consistently follows the syllabus for lectures and student assessment.	1	2	3	4	5
Interim and final exams are conducted according to syllabus and clearly defined grading system.	1	2	3	4	5
The lecturer explains the material in an understandable way, provides relevant examples.	1	2	3	4	5
The lecturer tries with questions and	1	2	3	4	5

explanations to find out, to what extent students understood the material explained.					
The lecturer gives students the possibility to lead a discussion about a lecture-related topic.	1	2	3	4	5
The lecturer talks about topics that are logically unrelated to the course topic.	1	2	3	4	5
The lecturer is ready to advise students.	1	2	3	4	5
The lecturer does not disregard the students' questions.	1	2	3	4	5
The lecturer makes the best use of the time set for classes.	1	2	3	4	5
The lecturer (or his/her assistant) informs students about the assessment results in a timely manner.	1	2	3	4	5
The lecturer /Teaching Assistant explains mistakes of students in Assignments and interim exams individually.	1	2	3	4	5
The lecturer is courteous towards students and adheres to the standards of academic ethics.	1	2	3	4	5

Did the lecturer introduce you to the syllabus at the beginning of the course?

1. Yes
2. No.
3. I can not answer

Assessment of lecturer of seminar and working groups /practical/laboratory work

Please rate each statement on a 5-point scale, where 1 is the minimum score and it means it almost never happens, and 5 is the maximum score - meaning, that it almost always happens.

	Almost never				Almost always
The lecturer of seminars/working groups /practical/laboratory work follows the topics defined in syllabus consistently.	1	2	3	4	5
The lecturer of seminars/working groups /practical/laboratory work answers students' questions in an understandable and thorough manner.	1	2	3	4	5
The lecturer of seminars/working groups /practical/laboratory work objectively assesses student activities and creates a student-centered learning environment.	1	2	3	4	5
The lecturer of seminars/working groups	1	2	3	4	5

/practical/laboratory work explains mistakes made by students in assignments and midterm exams.					
The lecturer/ supervisor of seminar and group work/ practical work/laboratory work is ready to advise students.	1	2	3	4	5
The lecturer of seminars/working groups /practical/laboratory work is is courteous to the students and adheres to the standards of academic ethics.	1	2	3	4	5
The lecturer of seminars/working groups /practical/laboratory work makes the best use of the time set for classes.	1	2	3	4	5

Which of the following is the most common reason for missing lectures in your case (you can check up to 3 answers)?

1. I almost never miss the lectures.
2. Lecture time is not convenient.
3. I find it difficult to understand the lecture.
4. It is impossible to listen to the lecture because of the noise.
5. The lecture is not interesting to me.
6. In my opinion, attending a lecture will not support my professional development.

Please indicate your GPA: -----

If you were to teach this course, what would you change?

Thank you very much for cooperation!